

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT  
PERSONNEL COMMITTEE MEETING MINUTES  
August 11, 2021**

I. Old Business

- A. None to report

II. New Business

- A. [Job Description](#) - Nutrition Services Chef @ MHS (paid from Nutrition Services)
- B. Discussion of Sub Pay rates for Food Service Workers - See email attached from Gerry Levy with other school districts' sub rates  
***It was determined that the sub rate for Food Service Workers will be \$14/hour starting 8/2/2021.***
- C. [Memorandum of Understanding](#)
- 1) Adapted Physical Education - Need to change to different Phys Ed teacher  
New Teacher, Justin Sadler (MLB)
- D. Approval to pay the following Administrators a monthly stipend for personal cell phone use effective 8/1/21:
- 1) Davidson, Megan - District, Director of Special Education, \$65  
2) Price, Patricia - District, School Nurse, \$65
- E. Approval of Certified Contract recommendations for the 2021-2022 school Year, effective 8/11/21:
- 1) Jetter, Amanda - Seipelt Elementary, Special Education, Long Term Sub @ \$200/per day, 185 day contract, \$37,000
- F. Employees holding BS changing from SERS to STRS (MOU approved 7/15/21)  
Changes in salary for the following health aides who are nurses:
- 1) Flynn, Stefanie - BA, 0 experience, \$42,883  
2) Keeling, Lindsey - BA, 0 yrs experience, \$42,883  
3) Lynch, Heather - BA, 0 yrs experience, \$42,883  
4) Julick, Carol - MA, 0 yrs experience, \$46,185

- G. Approval of Curriculum Pay for the following staff members for the purpose of CPI training, not to exceed 4 hours, @\$25/hour for the following employees (paid by ESSER money):
- 1) Baum, Denise
  - 2) Chapman, Eric
  - 3) Colwell, Haley
  - 4) Cunningham, Brad
  - 5) Early, Jessica
  - 6) Fight, Jeanna
  - 7) Hinchliffe, Christina
  - 8) Holden, Steve
  - 9) Johnson, Jennie
  - 10) McMahon, Mary
  - 11) Panko, Trena
  - 12) Rawlins, Carla
  - 13) Schaub, Jackson
  - 14) Stone, Nate
  - 15) Zipperer, Diana

ALL NAMES MARKED WITH AN \* STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR LICENSE.

#### **ROLL CALL**

- H. Approval to make the following Extended Day employees Contacts which will add \$1.25 to their hourly rate:
- 1) Hendrixson, Ashley
  - 2) Hotchkiss, Linda
- I. Approval to pay the following employees a monthly stipend for use of personal call phone in the Extended Day Contact position:
- 1) Hendrixson, Ashley - Extended Day, Contact, \$35
  - 2) Hotchkiss, Linda - Extended Day, Contact, \$35
- J. Approval to pay Jessica Nelson 9 additional hours for facilities scheduling through July

K. Approval of Classified Resignations and Terminations:

- 1) Cook, Stephen - Custodian, effective 8/18/21
- 2) Dwenger, Janell - Food Service Worker, **for the purpose of retirement**, retirement will be effective 8/2/21
- 3) Eury, Angela - Extended Day Caregiver, effective 8/11/21
- 4) Rutter, Cheryl - Extended Day Contact, **for the purpose of retirement**, last work day will be 8/13/21, retirement effective 9/1/21
- 5) Thatch, Helen - Teacher Aide contingent on being hired as Building Secretary - Over 20 hours, effective 7/30/21
- 6) *Stovall, Joshua - Junior High, Teacher Aide, effective 8/16/2021*

***Added prior to the board meeting after letter was hand delivered to employee***

L. Approval of Classified Hiring Recommendations for 2021-22 school year:

- 1) Thatch, Helen - Milford Academy, Building Secretary - Over 20 hours, experience 20, 8 hours per day, 212 Day contract, \$22.90/hour, effective 8/2/21
- 2) Swogger, Ashleigh\* - McCormick, Teacher Aide, experience 0, 3.5 hours/day, \$16.85/hour, effective 8/12/21
- 3) Kilbane, Megan\* - High School, Teacher Aide, experience 2, 3.5 hours/day, \$17.82/hour, effective 8/12/21
- 4) Kerth, Katelynn\* - Administrative Office, Custodian, experience 0, 4 hours/day, \$17.75/hour, effective 8/9/21
- 5) Craycraft, Susan\* - Milford High School, Food Service Worker II, experience 7, 3 hours/day, \$17.75/hour, 185 day contract - add stipend for chef
- 6) Roe-McConnaughey, Alexandra\* - Mulberry, Food Service Worker I, experience 6, 3 hours/day, \$17.41, effective date TBD
- 7) Howard, Connie\* - Milford High School, Food Service Worker II, experience 3, 3 hours/day, \$16.32, effective date TBD
- 8) Davis, Karen\* - Milford High School, Food Service Worker II, experience 7, 3 hours/day, \$17.75/hour, effective date TBD
- 9) Linville, Sophon\* - Madeira Schools, Food Service Worker II, experience 4, 4 hours/day, \$16.65, effective date TBD
- 10) Smith, Renee\* - Norwood Schools, Food Service Worker III, experience 0, 3 hours/day, \$15.35, effective date TBD

- 11) Weigle, Aja\* - Milford Junior High, Food Service Worker I, experience 0, 3 hours/day, \$15.35/hour, effective date TBD ***(removed from agenda -she turned down position 8/17/21)***
- 12) Henderson, Renee\* - Pattison, Food Service Worker I, experience 0, 2 hours/day, \$15.35, effective date TBD
- 13) Hargy, Erika - Madeira Schools, Food Service Worker I, experience 0, 3.5 hours/day, \$15.35/hour ***(originally to be hired, but now only a sub)***
- 14) Whalen, Leslie - John Paul II School, Food Service Worker I, experience 6, 4 hours/day, \$17.41
- 15) Collier, Tasha\* - Extended Day, Caregiver, experience 4, 5.75 hours/day, \$18.59/hour, effective date TBD
- 16) Long, Cathleen\* - Extended Day, Caregiver, experience 8, 3 hours/day, \$20.25/hour, effective date TBD
- 17) Manning, Jennifer\* - Extended Day, Caregiver, experience 4, 3 hours/day, \$18.59/hour, effective date TBD
- 18) Morris, Sarah\* - Extended Day, Caregiver, experience 0, 5.5 hours/day, \$16.91/hour, effective date TBD
- 19) Williams, Meghan\* - Extended Day, Caregiver, experience 6, 3 hours/day, \$19.81/hour, effective date TBD
- 20) Phelps, Tammy\* - Substitute Food Service Worker
- 21) Moore, Ingrid\* - Substitute Food Service Worker
- 22) Kluge, Mary Beth - McCormick, Teacher Aide, experience 8, 3.5 hours/day, \$20.88/hour, effective date TBD ***(Her years of experience and hourly rate were updated to reflect the correct information.)***
- 23) Osborne, John\* - Preschool, Custodian, experience 0, 8 hours/day, \$17.75/hour, effective 8/17/21
- 24) Schockman, Linda\* - Madeira, Food Service Worker I, experience 0, 3 hours/day, \$15.35/hour, effective date TBD
- 25) McQueen, Stephanie\* - Junior High, Food Service Worker I, experience 4, 2.75 hours/day, \$16.65/hour, effective date TBD
- 26) Smith, Tina\* - McCormick, Food Service Worker I, experience 5, 3.25 hours/day, \$16.98/hour, effective date TBD,

***Teacher Aide, Food Service Workers and Custodian added after the meeting as directed by Mrs. Berkeley.***

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## ROLL CALL

- M. Approval of corrections on Supplemental and Pupil Activity contracts:
- 1) Mersch, John - Approved in June as Junior High Girls Golf Coach. It should have been for Junior High Boys Golf Coach.
  - 2) Steinbrecher, Andrew - Approved for Fall Guard Director and Winter Guard Director, but the first name was incorrect (John). Approval to correct name to Andrew.
  - 3) Vanderveen, Renee - Junior High, Student Council Advisor, was approved with 2 years experience and a salary of \$1372. After review, she should have 3 years experience and a salary of \$1587.
- N. Approval of resignation of Pupil Activity Contract for the 2021-22 school year:
- 1) Arber, Andrew - High School, 50% Drama Technical Director, (He will continue to hold 50% of this position.)
  - 2) Schaub, Jackson - High School, Assistant Football Coach, effective 8/9/21
- O. Approval of resignation of Tara Hill, as Accompanist for Elementary Choir
- P. Approval of Home Instruction Tutor, on as needed basis, \$25/hour:
- 1) Hansman, Mark
- Q. Approval of Building and Athletic Supplemental Contracts for the 2021-22 school year:
- 1) Baker, Alexander - Junior High, eSports Advisor, level 1, pay step 0, \$429
  - 2) Chandler, Amanda - McCormick, LEGO League Advisor, level 3, pay step 0, \$1286
  - 3) Mikles, Chelsea - Pattison, LEGO League Advisor, level 3, pay step 1, \$1372
  - 4) Downey, Gabby - High School, 50% Senior Class Advisor, level 8, pay step 0, \$2573
  - 5) Rude, Kathy - High School, 50% Honor Society, level 6, pay step 0, \$1715.50 (replacing previously approved teacher who resigned)
  - 6) States, Zachary - High School, 50% Honor Society, level 6, pay step 0, \$1715.50 (replacing previously approved teacher who resigned)

- 7) Yards, Ryan - High School, 50% Assistant Football Coach, level 8, pay step 6, \$3645 (This 50% will make him 100%)
  - 8) Perry, Clay - High School Site Supervisor, as needed on hour basis, \$17.20/hour
  - 9) States, Zachary - High School Site Supervisor, as needed on hour basis, \$17.20/hour
  - 10) Willson, Allison - High School Site Supervisor, as needed on hour basis, \$17.20/hour
  - 11) *Fitzhugh, Jason - Junior High, Site Supervisor, maximum 50 hours, \$17.20/hour*
  - 12) *Baker, Kristen - Junior High, Site Supervisor, maximum 50 hours, \$17.20/hour*
  - 13) *Willson, Allison - Junior High, Site Supervisor, maximum 50 hours, \$17.20/hour*
  - 14) *Vestal, Kimberly - Mulberry, Accompanist for Elementary Choir-maximum 100 hours*
- Added with permission right after personnel meeting ended*

- R. Approval of Extracurricular Pupil Activity Contract Recommendations for the 2021-22 school year:
- 1) Ford, Amanda\* - Junior High, Girls Cross Country Coach, level 4, pay step \$2573
  - 2) Mersch, John - Junior High, 50% Girls Golf, level 5, pay step 10, \$1501
  - 3) Westerkamp, Max - High School, 75% Boys Water Polo, Assistant Coach, level 7, pay step 2, \$3860
  - 4) Week, Theo - High School, 25% Boys Water Polo, Assistant Coach, level 7, pay step 0, \$1072
  - 5) McClure, Alison\* - High School, Girls Water Polo, Coach, level 7, pay step 0, \$4288
  - 6) Lewis, Juan - High School, Football, Assistant Coach, level 8, pay step 6, \$7290
  - 7) Groves, Jason\* - High School, 50% Drama Technical Director, level 8, pay step 0, \$2573
  - 8) Chialastri, Jake - High School, Site Supervisor, maximum 100 hours, \$17.20/hour
  - 9) Ruehlman, Kyle\* - High School, Site Supervisor, maximum 100 hours, \$17.20/hour

- 10) Davidson, Zachary\* - High School, Site Supervisor, maximum 50 hours, \$17.20/hour
  - 11) Willson, Earl - High School, Site Supervisor, maximum 100 hours, \$17.20/hour
  - 12) Litke, Corbyn - High School, Site Supervisor, maximum 100 hours, \$17.20/hour
  - 13) Courter, Kaylee\* - High School, Site Supervisor, maximum 50 hours, \$17.20/hour
  - 14) Burgess, Kaitlin\* - High School, Site Supervisor, maximum 75 hours, \$17.20/hour
  - 15) Gratsch, Hannah\* - High School, Site Supervisor, maximum 65 hours, \$17.20/hour
  - 16) Bryant, Steve - High School, Site Supervisor, maximum 100 hours, \$17.20/hour
  - 17) Szekely, Alex\* - High School, Site Supervisor, maximum 35 hours, \$17.20/hour
  - 18) McDonough, Chris - High School, Site Supervisor, maximum 50 hours, \$17.20/hour
  - 19) *Bryant, Steve - Junior High, Site Supervisor, maximum 50 hours, \$17.20/hour*
  - 20) *Willson, Earl - Junior High, Site Supervisor, maximum 50 hours, \$17.20/hour*
- Added with permission right after personnel meeting ended*

## **ROLL CALL**

- S. Approval of the following Volunteers for the 2021-22 school year:
- 1) Mason, Cathryn\* - High School, Lifeguard
  - 2) Tonucci, Benjamin\* - High School, Girls Lacrosse

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There may be additional resignations, retirements and hiring recommendations that are submitted after the personnel committee meeting, but before the BOE agenda is complete. If this occurs, this will be noted either in the minutes from personnel or through some other means of communication with the committee members.

**Next Personnel Meeting is scheduled for Sept. 8, 2021**  
***The time will be changed from 3:00 to 1:00 for scheduling purposes***